



FORWARD PLAN AND EXEMPT CABINET REPORT LIST

1 MAY 2014 TO 11 SEPTEMBER 2014

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 requires the Council to give 28 clear days' notice of any key decision or of any reports which the Cabinet intends to consider in private session.

Key decisions

A key decision is an executive decision (taken by Cabinet or by officers on Cabinet's behalf) that is likely:

- a) To result in the Council spending or saving significantly against the Council's budget; or
- b) To be significant in terms of the effect on communities living or working in the district, in an area comprising two or more wards. However, decisions that impact on communities living or working in one ward will be treated as "key" if the impact is likely to be very significant

To help clarify what should be included as a key decision in this document, Thanet District Council has set the following thresholds:

Type of Decision	Threshold	Key Decision?
(a) Decisions involving expenditure within relevant budget approved by Council.	None.	No, unless significant effect on communities (i.e. it affects two or more wards or has a major impact within one ward)
(b) Decisions involving expenditure in excess of relevant budget approved by Council.	Any excess which exceeds the FPR virement rules.	Yes, if above threshold. If at or below threshold, a key decision if significant effect on communities (as above).
(c) Decisions on cash flow, investments and borrowings.	None.	No, unless significant effect on communities (as above).
(d) Decisions to make savings.	None.	No, unless significant effect on communities (as above).

If an executive decision does not fall into any of the above categories, it is included as non-key. Thanet District Council also includes in its published Forward Plan decisions affecting Policy Framework and Budget Setting. Other Council decisions may also be included if they have a significant impact on communities. In such cases, the decision type will be denoted as "other".

Reports to be considered in private session

The second last column of the Plan indicates where a report is likely to contain exempt information and result in the public and press being asked to leave the meeting for the consideration of the whole or part of the item.

If you wish to make any representations relating to a proposal to hold part of a meeting in private due to the potential disclosure of exempt information, please contact Nicholas Hughes, Democratic Services Manager, PO Box 9, Cecil Street, Margate, Kent CT9 1XZ, Nicholas.hughes@thanet.gov.uk, telephone number 01843 577208, at least 14 calendar days before the date of that meeting.

At least 5 clear (working) days before the meeting, the Council will publish on its website a notice giving details of representations received about why the meeting should be open to the public and a statement of its response.

The Plan represents a snapshot of decisions in the system as at the date of publication. It is updated 28 clear days before each meeting of Cabinet. The Plan is available for inspection at all reasonable hours free of charge at Thanet Gateway Plus, Cecil Street, Margate, Kent CT9 1RE.

Availability of documents

Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed in the Plan will be available from Thanet Gateway Plus, Cecil Street, Margate, Kent CT 9 1RE. Other documents relevant to those matters may be submitted to the decision makers; if that is the case, details of the documents as they become available can be requested by telephoning Democratic Services on 01843 577500 or by emailing committee@thanet.gov.uk.

The documents listed in the Plan will be published on the Council's website at least five clear (working) days before the decision date. Other documents will be published at the same time or as soon as they become available.

The Cabinet comprises the following Members who have responsibility for the portfolio areas shown:

Councillor Clive Hart

Leader of the Council and Cabinet Member for Strategic Economic Development Services

Councillor Alan Poole

Deputy Leader of the Council and Cabinet Member for Operational Services

Councillor Iris Johnston

Cabinet Member for Community Services

Councillor David Green

Cabinet Member for Housing and Planning Services

Councillor Michelle Fenner

Cabinet Member for Business, Corporate and Regulatory Services

Councillor Rick Everitt

Cabinet Member for Financial Services

1 May 2014 to 11 September 2014

Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For Decision by (in case of O & S, consultation date)	Decision Type	Details of any information likely to be considered in private under Schedule 12A of the Local Government Act 1972	Documents submitted to the Decision Maker
Range of options for investment in new CCTV control system and potential relocation of control room	Replacement of obsolete control system with new equipment and relocation from Hawley Street site	1.Cabinet 2.Mark Seed, Director of Operational Services Tel: 01843 577742	Councillor Alan Poole, Deputy Leader of the Council and Cabinet Member for Operational Services	Thursday, 1 May 14	Non-Key		Options Report
Whether to Designate a Proposed Cliffsend Neighbourhood Area	Cliffsend Neighbourhood Area will be designated, enabling the Parish Council to prepare a Neighbourhood Plan for that area.	1.Cabinet 2.Ashley Hills, Planning Projects Manager	Councillor David Green, Cabinet Member for Housing and Planning Services	Thursday, 1 May 14	Non-Key		Map of Proposed Area Summary of consultation responses Application documents

Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For Decision by (in case of O & S, consultation date)	Decision Type	Details of any information likely to be considered in private under Schedule 12A of the Local Government Act 1972	Documents submitted to the Decision Maker
Whether to Designate a Proposed Margate Neighbourhood Forum	Margate Neighbourhood Forum will be designated, enabling the Forum to prepare a Neighbourhood Plan for that area.	1.Cabinet 2.Ashley Hills, Planning Projects Manager	Councillor David Green, Cabinet Member for Housing and Planning Services	Thursday, 1 May 14	Non-Key		Summary of consultation responses Application documents
Whether to Designate a Proposed Margate Neighbourhood Area	Margate Neighbourhood Area will be designated, enabling the Forum to prepare a Neighbourhood Plan for that area.	1.Cabinet 2.Ashley Hills, Planning Projects Manager	Councillor David Green, Cabinet Member for Housing and Planning Services	Thursday, 1 May 14	Non-Key		Map of Proposed Area Summary of Consultation Responses. Application documents.
To bring the Revised Local Development Scheme Into Effect	The decision will bring the revised Local Development Scheme into effect. This sets out the planning policy documents which the Council proposes to produce over the next three years and their timetable for production.	1.Cabinet 2.Simon Thomas, Planning Manager	Councillor David Green, Cabinet Member for Housing and Planning Services	Thursday, 1 May 14	Key		Local Development Scheme Sixth Revision

Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For Decision by (in case of O & S, consultation date)	Decision Type	Details of any information likely to be considered in private under Schedule 12A of the Local Government Act 1972	Documents submitted to the Decision Maker
To agree the setting up and constitution of a Harbour Management Board for Ramsgate Port and Harbour	The delegation of the responsibility for the primary decision making in relation to Ramsgate Port and Harbour to a Harbour Management Board, and the terms under which these delegations will be exercised. This will be in accordance with "Opportunities for Ports in Local Authority Ownership- A Review of Municipal Ports in England and Wales" (2006) published by the Department for Environment, Food and Rural Affairs (DEFRA).	1.Cabinet 2.Mark Seed, Director of Operational Services Tel: 01843 577742	Councillor Alan Poole, Deputy Leader of the Council and Cabinet Member for Operational Services	Thursday, 1 May 14	Non-Key		Report
To adopt the Housing Regeneration Enforcement Policy	That the Council has a clear policy on enforcement in the private housing sector	1.Overview and Scrutiny Panel Cabinet 2.Richard Hopkins, Housing Regeneration Team Leader Tel: 01843 577402	Councillor David Green, Cabinet Member for Housing and Planning Services	Tuesday, 27 May 14 Thursday, 19 Jun 14	Non-Key		Draft policy
To adopt revised Housing Assistance Policy	That the council has a clear policy on providing housing assistance (grants and loans subject to funding)	1.Overview and Scrutiny Panel Cabinet 2.Tanya Wenham, Housing Regeneration Manager	Councillor David Green, Cabinet Member for Housing and Planning Services	Tuesday, 27 May 14 Thursday, 19 Jun 14	Non-Key		Copy of the draft policy

Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For Decision by (in case of O & S, consultation date)	Decision Type	Details of any information likely to be considered in private under Schedule 12A of the Local Government Act 1972	Documents submitted to the Decision Maker
To Agree Public Consultation on the Preferred Option Draft Thanet Local Plan	Public consultation will take place on the Preferred Option Thanet Local Plan	1.Overview and Scrutiny Panel Cabinet 2.Simon Thomas, Planning Manager	Councillor David Green, Cabinet Member for Housing and Planning Services	Tuesday, 27 May 14 Thursday, 19 Jun 14	Policy Framework		Preferred Option Draft Thanet Local Plan Draft Environmental Report Consultation Statement
To Agree Public Consultation on the Community Infrastructure Levy Preliminary Draft Charging Schedule	Public consultation will take place on the Community Infrastructure Levy Preliminary Draft Charging Schedule.	1.Overview and Scrutiny Panel Cabinet 2.Ashley Hills, Planning Projects Manager	Councillor David Green, Cabinet Member for Housing and Planning Services	Tuesday, 27 May 14 Thursday, 19 Jun 14	Non-Key		Community Infrastructure Levy Preliminary Draft Charging Schedule
Homeless Strategy 2014-2019	An adopted East Kent Strategy, which will cover Thanet and fulfill the statutory requirement to have a homeless strategy (Homeless Act 2002)	1.Cabinet Cabinet Council 2.Ashley Stacey, Strategic Housing Officer	Councillor David Green, Cabinet Member for Housing and Planning Services	Thursday, 19 Jun 14 Thursday, 31 Jul 14 Thursday, 2 Oct 14	Policy Framework		Draft Homeless Strategy 2014-2019 for consultation Final Homeless Strategy 2014-2019 for adoption
Budget Outturn	To present the outturn against the General Fund, Housing Revenue Account (HRA) and capital budgets for 2013/14	1.Cabinet 2.Sarah Martin, Financial Services Manager and Deputy S.151 Officer Tel: 01843 577617	Councillor Rick Everitt, Cabinet Member for Financial Services	Thursday, 31 Jul 14	Non-Key		n/a

Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For Decision by (in case of O & S, consultation date)	Decision Type	Details of any information likely to be considered in private under Schedule 12A of the Local Government Act 1972	Documents submitted to the Decision Maker
Adoption of Asset Management Strategy	A strategy that will document a structured and programmed approach to the long-term management of the council's commercial property portfolio. The strategy will include a plan to provide a clear statement of why and how the property portfolio is to change and the proposed management direction. Incorporated with this document will be a new disposal process.	1. Overview and Scrutiny Panel Cabinet 2. Edwina Crowley, Property Manager	Councillor Rick Everitt, Cabinet Member for Financial Services	Friday, 29 Aug 14 Thursday, 11 Sep 14	Key		Draft Asset Management Strategy
Thanet Parking Policy 2014-16	TDC Parking Policy	1. Overview and Scrutiny Panel Cabinet 2. Mark Seed, Director of Operational Services Tel: 01843 577742	Councillor Alan Poole, Deputy Leader of the Council and Cabinet Member for Operational Services	Tuesday, 19 Aug 14 Thursday, 11 Sep 14	Non-Key		